



Meeting of Council

Monday 16 December 2019

Members of Cherwell District Council,

A meeting of Council will be held at Bodicote House, Bodicote, Banbury, OX15 4AA on Monday 16 December 2019 at 6.30 pm, and you are hereby summoned to attend.

Yvonne Rees
Chief Executive

Friday 6 December 2019

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3 Communications (Pages 1 - 2)

To receive communications from the Chairman and/or the Leader of the Council.

4 Thames Valley Police - Address by Police and Crime Commissioner, Deputy Police and Crime Commissioner and Chief Constable

The Deputy Police and Crime Commissioner for Thames Valley, Matthew Barber, and the Chief Constable of Thames Valley Police, John Campbell, will be invited to address Council.

Members will then have an opportunity to ask questions of the Deputy Police and Crime Commissioner and the Chief Constable.

5 Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

6 Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

7 Minutes of Council (Pages 3 - 12)

To confirm as a correct record the Minutes of Council held on 21 October 2019.

8 Minutes

- a) Minutes of Executive, Lead Member Decisions and Executive Decisions not included in the 28 day notice

The Leader of the Council to formally propose that the minutes of the meetings of the Executive and Lead Member Decisions as set out in the Minute Book (circulated separately) be received and to report that since the last meeting of Council held on 21 October 2019 no decisions have been taken by the Executive which were not included in the 28 day notice.

- b) Minutes of Committees

The Leader of the Council to formally propose that the minutes of committees as set out in the Minute Book (circulated separately) be received.

9 Questions (Pages 13 - 14)

- a) Written Questions

To receive any written questions and answers which have been submitted with advance notice in accordance with the Constitution.

At the time of agenda publication (6 December 2019) one written question had been received.

A written response to the question will be circulated at the meeting. The Member who has received the written reply will be able to ask a supplementary question providing it is relevant to the reply and does not introduce new information. The Member to whom the question was addressed may reply to such supplementary question or may undertake to reply in writing.

b) Questions to the Leader of the Council

The Chairman to invite questions to the Leader of the Council (including any matters arising from the minutes).

Following a response to their question being provided Members will be entitled to a follow up or supplementary question.

c) Questions to Committee Chairmen on the Minutes

The Chairman to invite questions to Chairmen of Committees on any matter arising from the minutes of their committee (if any).

10 Motions (Pages 15 - 16)

To debate the following motion which has been submitted with advance notice, in accordance with the constitution.

Proposer	Topic
Councillor Sean Woodcock	Oxford to Cambridge Expressway

(For information: The Constitution sets out that no Motion to rescind or vary an agreed Motion can be considered within a 6 month period unless signatures or email from a recognised source from 8 councillors is received. The Director Law and Governance / Monitoring Officer has received 8 signatures and therefore confirms that the motion is valid.)

Council Business Reports

11 Council Tax Reduction Scheme and Council Tax Discounts 2020-2021 (Pages 17 - 24)

Report of the Executive Director Finance (Interim)

Purpose of report

To seek approval for a Council Tax Reduction Scheme for the year 2020-2021 on the recommendation of Budget Planning Committee and Executive.

To provide members with an update on Council Tax discounts and to seek approval for the Council Tax discounts for 2020-2021.

Recommendations

The meeting is recommended:

- 1.1 To approve a Council Tax Reduction Scheme (CTRS) for the year 1 April 2020 to 31 March 2021 as set out in the report and to implement the scheme with effect from 1 April 2020.

- 1.2 To grant delegated authority to the Section 151 Officer to make amendments to the Council Tax Regulations up to and including 31 January 2020 for pensioners in line with uprating announced by MHCLG and to amend the Working Age Regulations in line with the new income banded scheme and the uprating announced by MHCLG.
- 1.3 To review the proposed level of Council Tax discounts and premiums for 2020-2021 and to approve the following:
 - Retain the discount for second homes at zero.
 - Retain the discount for empty homes (unoccupied and substantially unfurnished) at 25% for 6 months and thereafter at zero.
 - Retain the discount for empty homes undergoing major repair at 25% for 12 months and thereafter at zero.
 - Retain the empty homes premium of an additional 100% for properties that have remained empty for more than 2 years.

12 **Constitutional Changes** (Pages 25 - 28)

Report of Director Law and Governance

Purpose of report

To consider proposals for changes to the Constitution for dealing with motions and written questions at Full Council and to the terms of reference of the Appeals Panel.

Recommendations

The meeting is recommended:

- 1.1 To adopt the proposals to amend the Constitution as outlined in the report.
- 1.2 To delegate authority to the Director Law and Governance to amend the Constitution to reflect these changes.

13 **Notification of Decision Taken Under Urgency Powers Crown House Update** (Pages 29 - 36)

Report of Chief Executive

Purpose of report

To inform the Council of a decision taken under urgency powers by the Chief Executive.

Recommendations

The meeting is recommended:

- 1.1 To note the decision taken under urgency powers by the Chief Executive in consultation with the Leader of the Council, in lieu of a recommendation to Council, to provide additional funding of £0.5m to support the final completion of the apartments at Crown House.

14 Polling District and Polling Places Review 2019 (Pages 37 - 48)

Report of Returning Officer

Purpose of report

To agree the recommendations of the council's Polling District and Polling Place Review 2019.

Recommendations

The meeting is recommended:

- 1.1 To agree the recommendations for Polling Districts and Polling Places within Cherwell as set out at Appendix 1.
- 1.2 To note that the Constitution gives delegated to the Returning Officer "To amend the Council's Polling Districts and Polling Places Order as necessary".

15 Amendment to Committee Membership

The resignation of Councillor Sandra Rhodes has not amended the Council's proportionality calculations.

The Leader of the Conservative Group, Councillor Wood, will advise Council of the Conservative Group members to be appointed to the committee vacancies on the Overview and Scrutiny Committee and the Personnel Committee, which have arisen as a result of the resignation.

Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to

democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
democracy@cherwellandsouthnorthants.gov.uk, 01295 221589